



Job Title:	Summer Education Assistant	Reports to :	Youth Education Coordinator
Team:	Cultivate Hope	FLSA:	Non-exempt
Position Type:	Seasonal Hourly	Hours:	Variable
Supervises:	Volunteers, high school program	Key Employee:	No

Job Description

Overview:

The Summer Education Assistant through GreenIowa Americorps will work closely with the Youth Education Coordinator (YEC) to oversee Matthew 25's educational programming for youth during the summer. The central focus of the programming is on agricultural related programming through school gardens, farm camps, and a summer job program for high school students. The Summer Education Assistant must be well organized, comfortable working with groups outside, and have experience working with a range of ages.

Essential Duties:

- Support the Cultivate Hope Youth Program, coaching high school students in farm work, food system education, and teambuilding/personal development activities.
- Give constructive feedback to youth, provide daily mentorship, uphold high behavior standards, and motivate students to achieve personal growth.
- Coordinate education programming for youth in collaboration with the Youth Education Coordinator.
- Work with Matthew 25 staff to lead volunteer groups on the urban farm.
- Assist with a variety of tasks on the Matthew 25 urban farm as needed, including soil preparation, planting and harvesting.

Skills/Qualifications:

- Must be available from June- August 2018 at a minimum. Monday-Thursday from 7:30am-1pm from June 25-August 9 will be required. Some weekend/evening hours may be required.
- Has a passion for educating youth in the areas of local foods and farming and a willingness to act as a strong role model to youth.
- Educational experience preferred, preferably with elementary and middle-school students, but does not have to be in a school setting.
- Must be organized, dependable, and open to learning new skills and tasks.
- Ability to perform rigorous physical labor in summer conditions.
- Interest in social justice, food systems, and building community across differences, as well as the ability to convey information on these topics to a group of young people.
- High school diploma and 20 years of age by June 1, 2018.
- Job offer contingent upon criminal history background check.

Please send resume to cultivate@hub25.org if interested.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties to meet the ongoing needs of the organization.