



*Empowering People to Transform Neighborhoods!*

## TOOL LIBRARY MEMBERSHIP APPLICATION

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Apartment: \_\_\_\_\_  
City: \_\_\_\_\_ IOWA, Zip Code: \_\_\_\_\_  
Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_  
E-mail Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

May we send you email communications about Matthew 25? Yes No

### The following information is required for grant funding purposes:

Gender: Male Female Female Head of Household Yes No  
Status: Single Married Divorced Widowed Ethnicity: Hispanic Yes No  
Number of adults in your household: \_\_\_\_\_ Number of children in your household: \_\_\_\_\_

Total household income per year: \_\_\_\_\_

Race: White Black/African American  
Asian American Indian/Alaskan Native  
Native Hawaiian/Other Pacific Islander American Indian/Alaskan Native and White  
Asian and White Black/African American and White  
Asian and Pacific Islander Other Multi-Racial  
American Indian/Alaskan Native and Black/African American

### Member Category:

Homeowner  Renter  Affiliate Organization  Non-Affiliate Organization

### Membership Type:

Annual  Weekly

### Membership Fee is \$ \_\_\_\_\_. Payment Plan selected:

Autopay First Month – Receipt # \_\_\_\_\_  Payment in Full – Receipt # \_\_\_\_\_

As a member of the Matthew 25 Tool Library, **I have been given a copy of, and have read and understand, the Tool Library Operating Policies.** As a precondition of my membership, and as a critical part of this application, **I understand that I must read and sign a Release of All Claims.**

I (we) hereby authorize Matthew 25 to electronically **debit** my (our) account in the amount of \$ \_\_\_\_\_ per MONTH, and if necessary, to electronically credit my (our) account to correct erroneous debits to the account above. I (we) agree that ACH transactions I (we) authorize comply with all applicable law. **I(we) have attached a voided check or deposit slip.** I understand debits will be on the 15<sup>th</sup> of each month and that this authorization will remain in effect until I notify Mathew 25. (Please allow 30 days for initiation or cancellation.)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**RELEASE OF ALL CLAIMS**

For and in consideration of the mutual promises and agreements set forth in Membership Application, executed on \_\_\_\_\_ (Date) by and between \_\_\_\_\_ (Borrower), and Matthew 25, located at 201 Third Avenue SW, Cedar Rapids, IA 52404, said Borrower does hereby forever release and forever discharge Matthew 25 and all of its representatives from all claims.

As used in this Release of All Claims, the term “Representatives” means all past and present officers, directors, employees, volunteers, agents, attorneys, and others, in their individual capacities, as well as any corporate capacity, acting on behalf of Matthew 25.

As used in this Release of All Claims, the term “All Claims” means every cause of action, claim for relief, suit or right to payment or other performance, for all time, for which liability would be imposed or relief would be granted in any legal or equitable action or proceedings, whether such cause of action, claim for relief, suit or right to payment or other performance be sustainable or groundless, known or unknown, asserted or unasserted, developed or undeveloped, liquidated or unliquidated, contingent or absolute, several, joint, or joint and several, offensive or defensive, or reduced to judgment or not; and whether such claim, cause of action, claim for relief, judgment, suit or right to payment or other performance be in contract, quasi contract, restitution, or in tort, or for breach of regulatory or statutory duty, or for breach of any other kind of duty whatsoever.

This Release of All Claims shall be construed as broadly as possible against the undersigned Borrower and in favor of Matthew 25 so as to forever release and forever discharge Matthew 25 and its Representatives to the broadest and maximum extent permitted by law in accordance with the mutual intentions of the undersigned Borrower and Matthew 25.

The Borrower agrees that no promises have been made to him or her that are not expressly written in this Release. By signing this Release, the Borrower is not relying on any statement or representation made by Matthew 25 or by any of Matthew 25’s agents, employees, or attorneys. The Borrower is only signing this after considering whether to do so in his or her own judgment or after having obtained the advice of an independent attorney.

The Borrower further warrants that s/he is at least 18 years of age and legally competent to execute this Release. The Borrower further represents that s/he has read this Release fully, asked any questions s/he may have had, and understood the legal effects of it before s/he voluntarily signed this document.

**BY SIGNING THIS DOCUMENT YOU AGREE TO GIVE UP IMPORTANT LEGAL RIGHTS YOU COULD HAVE. READ THIS DOCUMENT CAREFULLY AND CONSULT WITH YOUR LAWYER BEFORE SIGNING THIS RELEASE OF ALL CLAIMS.**

I have read and understood this Release of All Claims and agree to its terms.

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date



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## TOOL LIBRARY OPERATING POLICIES

**ANNUAL MEMBERSHIP:** The annual membership fee is \$180 per household. Organizations have a separate fee schedule. Payment options include (1) *Annual* – payment in full via cash or check or (2) *Autopay* – first month payment by cash or check and monthly payment thereafter by automatic debit. If autopay is chosen, autopay will continue until Matthew 25 is notified in writing to discontinue autopay. A sliding fee scale based on income will be applied as below:

Payment	Household size			
	1	2	3	4
Annual (Autopay)				
\$48 (\$4/mo)	\$0-\$11,000	\$0-\$15,000	\$0-\$17,500	\$0-\$22,000
\$72 (\$6/mo)	\$11,001-\$15,000	\$15,001-\$20,000	\$17,501-\$23,000	\$22,001-\$31,000
\$96 (\$8/mo)	\$15,001-\$20,000	\$20,001-\$25,000	\$23,001-\$29,000	\$31,001-\$38,000
\$120 (\$10/mo)	\$20,001-\$25,000	\$25,001-\$30,000	\$29,001-\$35,000	\$38,001-\$45,000
\$180 (\$15/mo)	\$25,001+	\$30,001+	\$35,001+	\$45,001+

Matthew 25 reserves the right to terminate any membership and/or refuse service to you at any time for any reason. If your membership is revoked, your annual fee will NOT be refunded to you.

Membership is extended to qualified Cedar Rapids area residents and qualified organizations. For more details on eligibility, ask Tool Library staff. **Memberships are not for use by contractors or individuals for trade purposes.** Any misuse of membership may lead to serious consequences.

**BORROWING TOOLS:** Due to high demand and limited availability, some maintenance tools may not be available for checkout for several days. You will have a check out term of one week. If you borrow a tool and it stops working, is damaged, or is missing a part, return it immediately. Any modification of any tool may result in the member paying for a replacement tool and his/her membership being revoked. Call the Tool Library at (319) 362-2214 to check tool availability.

Tools may be picked up or returned during the following hours: Thursdays 2:00 – 6:00 p.m. or by appointment. Tools may be dropped off during the following hours: Thursdays 2:00 – 6:00 p.m. or weekdays 10:00 a.m. – 2 p.m.

Tools must be returned to the Tool Library in the same condition they were lent. If there is any damage or if any parts of the tool are missing, the Tool Library has the right to bill the member for repair or replacement, and/or revoke membership.

**CLEANING CHARGE:** If you return a tool that has not been cleaned, you will be charged \$12 for cleaning. If you return a tool that has been damaged, you will be charged for the repair or replacement.

**TOOLS WITH DAILY FEE:** Tools borrowed, such as floor sanders, table saws, drywall lift, etc., and tools that are valued at over \$100 also incur a \$5 per day charge due to the value of the tools. These tools are also more expensive to stock and maintain.

**LATE FEES:** You will be charged a daily late fee for each tool returned after the due date. The late fee is \$1 per tool, per day. Late charges will incur each day including weekends and Matthew 25 announced closings. Late fees must be paid in full before lending will resume.

**LOADING/UNLOADING:** Members are responsible for the loading and unloading of goods. If Matthew 25 employees assist in loading and/or unloading materials/tools, Matthew 25 is not liable for any property damage or personal injuries that may occur to borrower.

I have read, understand, and agree to abide by Matthew 25 Tool Library Operating Policies. I further understand that if I fail to comply with the Tool Library's Operating Policies, my membership may be suspended or terminated without notice.

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Member Signature

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Date