

Matthew 25 Groundswell  
**Artist Agreement - Exhibition**

1. Individual/Group Making Request:

Artist's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

How did you hear about us?

\_\_\_\_\_

2. Artwork Details:

Type of artwork do you plan to exhibit: \_\_\_\_\_

How many pieces will you exhibit: \_\_\_\_\_ (these must be gallery ready)

Please include a list of work you are going to exhibit.\*  Included  Not included

\*Attach the list to this form or email it to [groundswell@hub25.org](mailto:groundswell@hub25.org).

3. Risk:

I, the artist, understand the slight risk when exhibiting in a public space and know that Matthew 25 is not responsible for damages occurring during the exhibition.

4. Scheduling:

Do you wish to have an opening reception?  Yes  No

Exhibition installation (date and time): \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

Opening reception (optional): \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

-This must be discussed with the Groundswell Coordinator. Rental fees usually apply.

Exhibition date (start date to end date): \_\_\_\_\_ to \_\_\_\_\_

Take down (date and time): \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

5. Advertisement:

Please submit the following promotional material to [groundswell@hub25.org](mailto:groundswell@hub25.org):

- Write up (Artist statement, short biography, contact information (email, website, Facebook, etc.), other artwork related information)
- Images (Artist or artwork)

6. Commission:

If you plan to sell your artwork during the exhibition, Matthew 25 receives 20% of all works sold.

Do you plan to sell your work?  Yes  No

If yes, please include a price list of all items for sale.  Not applicable  Included

The undersigned Artist agrees to abide by the attached "Matthew 25 Groundswell Artist Agreement Guidelines", terms of which are herein incorporated and made a part hereof, and specifically agrees to make restitution to Matthew 25 for any damages to Matthew 25 property by any person or persons attending the meeting/event.

The Artist agrees to hold harmless, indemnify and defend Matthew 25 (including Matthew 25's agents, employees, and representatives) from any and all liability from injury or damage including, but not limited to, bodily injury, personal injury, emotional injury, or property damage which may result from any person using the above described premises, its entrances and exits, and surrounding areas, for Artist's purposes, regardless of whether such injury or damage results from the negligence of Matthew 25 (including Matthew 25's agents, employees and representatives) or otherwise.

\_\_\_\_\_  
Signature of Artist

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Matthew 25 Staff

\_\_\_\_\_  
Date